

THRESHOLD CHOIR BOARD MINUTES

APRIL 17, 2024

PRESENT: BRIDGET BAKER, JAN BOOTH, GLENDA GUINN-GILLES, NATASHA PHILLIPS, CAITIE DERANEK STEWART, SUDIE POLLOCK

ABSENT: C.J. ROBINSON

STAFF: LEEANN ENRIGHT

1. Song: This Is My Place, by Kate Munger, sung by Sudie
2. March 2024 Minutes were approved and sent to Cathy Baird
3. Financial Report by Natasha and Bridget who explained that Business Accounting follows different rules from household checkbook accounting.
4. ED report: Leeann was asked to assess ED candidates' level of understanding Business Accounting.
 - a) We hope to have a new ED by mid June.
 - b) Sudie reported for Carrie who is traveling. Carrie and Jan are talking about Zoom programming, and curriculum. Ideas include Leadership Development such as Conflict Resolution , Effective Facilitation, Managing Change, Voice Training and Singing Tips, Death and Dying topics.
 - c) Leeann reported on the Leader List conversation about men in choirs. This topic will be covered again First Friday in May.
 - d) FPLG (legal counsel) will give us guidance about Employment Contracts, Securing a payroll company outside California if ED lives elsewhere, and Virtual Accounts. Leeann will follow up.
 - e) 25th Anniversary event planning will kick off once ED is hired.
5. Fundraising: Caitie
 - a) brokerage account needs to be in the state where ED resides to accommodate asset donations. Leeann will contact Cathy Baird to create a Drop Down for asset donations on the website donation page.
 - b) Job description for Fundraising Committee is in process--Caitie
 - c) Donor Data for TC is not available. Caitie recommends a new data base perhaps Salesforce. Glenda has info and will send to Caitie and Leeann.

6. Website: Bridget reports that work is continuing on the site.
7. Sounding Board: Glenda will hold a Sounding Board Zoom meeting April 24 to introduce Carrie and open for input what is happening in their regions. Jan, Glenda and Carrie will work to identify redistribution of representatives in the Great Lakes Upper Midwest area.
8. Coaches: Sudie will ask Cathy B and Robin H about changing the graph colors to be easier to see.
9. Education, Training, and Curriculum: Speaking for Carrie, Sudie said there would continue to be a focus on Leadership Development and Zoom presentations. Carrie has Karen Drucker scheduled for May, Kate Munger will hold a “bedside stories” event in June, and Carrie has been in touch with Deborah Carrithers about having TC take over hosting the Zoom Bedside Curriculum.
10. Repertoire: Sudie reported that Annie G said there will be a full report coming in the next month or two.
11. DEI: Bridget noted that Zoom classes for Singing In Hebrew, Spanish, Arabic, have been offered and are on the website. The Committee is planning a class on Hymns and Spirituals.
12. Personnel: Bridget will work C.J. (possibly) to draft a Travel Policy.
13. Outreach: Leeann brought up the NEDA Conference in Seattle, WA. Consider submitting a proposal to have Seattle TCs provide Song Bath at the event. Carrie will coordinate.
14. Board Recruitment: Glenda reports this is on hold until we hire an ED.
15. Gatherings Task Force: Leeann reports that Carrie will create a survey that will include questions on gatherings and on opportunities to volunteer to participate on the task force.
16. Open Items : Leeann reports that her Interim ED contract is extended. The Board Members were unanimous in support of that plan.

May Harmony Prevail,
Sudie Pollock
April 24, 2024

ACTION ITEMS FROM APRIL 17, 2024 BOARD MEETING

1. LEEANN a) ensure ED candidates understand Business Accounting: Balance Sheets, Profit and Loss Statements, General Ledgers.
 b) Meet with FPLG as needed to address our legal concerns
 c) Work with Cathy B to develop a Drop Down on the donation page of the website to allow estate asset donations
 c) Facilitate getting Carrie involved with the Death Conference in Seattle, set up Song Baths

2. GLENDA a) Send Salesforce information to Leeann and Caitie

3. SUDIE a) discuss graph colors with Cathy Baird and Robin Hess

4. BRIDGET a) update Travel Policy